



Technical Assistance Meeting Questions September 30, 2019

- Question:** What if you submit early and know that a signature is missing?
Answer: If the application is submitted for the optional early completion review, it will be reviewed for completeness and determined incomplete due to missing signatures. The applicant will have to submit a complete application and copy by the deadline on October 18th.
- Question:** Our Insurance forms would not yet be for 2020, is submitting our current our current forms sufficient?
Answer: Yes, just submit the forms that you currently have.
- Question:** Should Information and Referral be Title IIIB or Title IIIE?
Answer: It could be Title IIIB or Title IIIE or a combination of both.
- Question:** Our financial audit is 45 pages do I need to have 2 copies?
Answer: Yes.
- Question:** In the past we have sent an executive summaries of our audit, with a link to the current audit which is over 500 pages, is this acceptable?
Answer: Yes.
- Question:** We don't have a current strategic plan, what should I do?
Answer: State that you do not have a current strategic plan and provide an explanation.
- Question:** I currently have some empty slots on my organization chart, how should I handle that?
Answer: Include the job title and put vacant.
- Question:** On the Contact Sheet there is no section 3 – other contacts, do you no longer need those?
Answer: They are not required for the purpose of this proposal. Additional contacts are required during the contracting process.